

I. CALL TO ORDER at 6:00 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Greta St Germain, Brett Hunter and Leon Holmes Sr; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

The Advisory Police Chief Search Committee meets this evening at the Nottingham Town Office at 139 Stage Road in Nottingham. A total of five resumes were prepared for their meeting and review. Copies of the resumes were distributed to the Board for their information as well.

There is one vacant position for Trustee of Trust Funds. The vacancy has been posted.

Resident Brenda Barthelemy left off copies for each Board member of The Real Facts by Tim Carter of Granite State Future. These copies were distributed to members to review.

There is a 53B meeting on Wednesday June 12, 2013 that needs to be attended so there is a quorum. St Germain is going to attend.

It is noted for the record that there was no Board meeting held last week due to lack of a quorum.

III. LIAISON REPORTS

Planning Board – Hunter said that there is nothing new to report.

IV. APPROVAL OF MINUTES

Motion was made by St Germain to approve the minutes for 23 May 2013 as written. Holmes Sr seconded and the vote was approved 2-0-1 with Hunter abstaining.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads

At 6:55 pm Interim Police Chief H D Wood met with the Board to review the documentation for the OHRV grant contract. The grant is for OHRV Wheeled Vehicle Enforcement details in the amount of \$1,080.00. Chairman St Germain signed the contract and Carlson notarized it. A certificate of liability insurance will also be requested from LGC as it is required for the grant.

Wood discussed some possible options about filling the part-time vacancy. He discussed the possibility of a part-time detective/investigator. This would free up Shawn Carlson to do additional patrol work, and he could assist with investigations as needed.

With regard to the Board's discussion of the Chief position, Holmes Sr asked Wood about how much administrative time is needed for the Chief's position. Wood said he has relinquished control of some items to others in the office, so that he is getting it done in the 24 hours per week he is currently working.

Holmes Sr asked if Wood could be a working Chief and have one less full-time position. He said you could make anything work but need to ask if it would be in the best interest of the Town. He said the

Department right now is working well, but that the trend is to move toward full-time officers and eliminate part-time. He said that you could likely eliminate three part-time officer positions if you hired one full-time officer.

Wood expressed that there is concern among Department members about change, and Selectmen said that they had heard from one officer with support for Wood remaining in the position permanently.

At 7:20 pm motion was made by St Germain to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Hunter seconded and the roll call vote was unanimously approved 3-0; St Germain – aye; Hunter - aye; Holmes Sr – aye.

Wood discussed a complaint. No decisions were made.

At 7:30 pm motion was made by Hunter and seconded by Holmes Sr to return to public session. The roll call vote was unanimously approved 3-0; St Germain – aye; Hunter - aye; Holmes Sr – aye.

There was discussion about the trustee program. Currently there is not a trustee at the Safety Complex. There was also discussion about regionalization of services between towns, such as is being considered in Newfields. Wood generally supported this idea, but there are pros and cons.

Wood left the meeting at 7:40 pm.

VI. OLD BUSINESS

1. There was lengthy discussion about the status of the Fremont Historical Society and if their funds are subject to audit. The Selectmen asked for the Society to advise how they are organized and what their financial situation is.

The Board recommends that the 250th Celebration Committee become more formalized in their status to be able to accept donations to make it legal. They also suggested that if they are to remain part of the Historical Society that there are specific and separate accountings of the money received.

2. Carlson asked the Board about the possible sale of tax deeded lots 07-101 and 07-106 along with the other properties for auction. After speaking with Attorney Gorrow this week, she advised to wait a couple more months to liquidate the Cooperage properties so that the Town would be past the three year statutory window.

With regard to parcels 101 and 106 on map 7, there was discussion about the NH Statute on merged lots. The Board agreed that if a merger could be done easily that it be done. If not, it would be left to the new owner. The Board agreed that these lots would not be buildable individually, but that if they were combined, they could make one buildable lot (will be sold that way by deed).

3. Selectmen discussed a letter from Diane Gorrow regarding a combined effort of Towns that did not receive an MS 4 Permit waiver. Where Fremont did get a waiver, the Board did not want to join the effort at the present time.

4. With regard to the Police Chief search and the discussion which began last week, Carlson had prepared a spreadsheet of some of the costs associated with full-time vs part-time budgetary considerations. Holmes Sr said that he had asked the question only to see if it could be of some savings to the Town. The costs associated with full-time are approximately \$35,000 more than part time when considering the additional 8 hours per week plus associated full-time benefits.

The Board decided to ask the Search Committee for their thoughts on transition to full-time. The position has been advertised as a part-time position and no decision to change that was made this evening. St Germain said that she had received a call from Greg Huard giving his testimony for support of Denny Wood as the Chief, indicating that the environment is good at the Police Department. Selectmen suggested that perhaps elsewhere in the process that Greg Huard could meet with the Search Committee.

4. Treasurer reports for March and April 2013 were received by the Board. Selectmen asked for the QuickBooks balance on each of the accounts at month end for comparison at the meeting next week.

5. Carlson provided updates to the Board regarding Comcast moving equipment from the Exeter head end. They will shut down Fremont's rebroadcast of channel 22 until the character generator can be moved to Fremont. Comcast has indicated they will provide training to Town employees on the equipment.

Selectmen reviewed and approved a news article for posting on the website and the next newsletter outlining the changes, and providing a YouTube site where School Board meetings can be viewed. This article is as follows:

Comcast is discontinuing the Town's use of the head end setup in Exeter that provides for broadcast of the informational ticker and some meetings, including rebroadcast of the Fremont School Board. The Town is in the process of working with vendors to purchase equipment to provide this locally, but we are still some time out from live operations in Fremont. We appreciate your patience as we make this transition and train some town employees to perform the basic functions.

In the meantime the School Board has created a new YouTube site, where Member Greg Fraize posts the tapes of the School Board meetings. The link to the site is:

<http://www.youtube.com/user/SAU83FremontNH>

The Selectmen are still looking for volunteers interested in forming a Cable Committee to oversee the programming and equipment maintenance for public access. Please contact the Board of Selectmen in writing at PO Box 120, Fremont NH 03044, if you are interested in helping with this Committee. You can also complete and submit a Volunteer Form, available on the Town's website.

6. Selectmen discussed meeting with the Town Clerk and Tax Collector about the office combination and then meeting with Bob Meade to discuss space needs and the potential renovation plans.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$18,008.94 and accounts payable manifest \$14,557.96 for current week dated 07 June 2013. Motion was made by St Germain to approve the manifests. Holmes Sr seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence.

4. The May budget report will be completed and distributed tomorrow.

5. Selectmen reviewed a Yield Tax Warrant for the 2012-2013 tax year on parcel 02-026 owned by Stacy Phillips in the amount of \$151.26. Motion was made by Holmes Sr to approve the warrant. Hunter seconded and the vote was approved 3-0. It was signed and forwarded to the Tax Collector.

6. Selectmen signed letters to Memorial Day participants. There was some discussion about reorganizing the formatting for the general layout for ease of use by the speakers, and also making changes to allow for an inside program and an outside program (in case of rain).

7. An updated wage schedule has been approved by the Library Trustees to include a 2% wage for all library employees. Selectmen reviewed the schedule and the minutes of the Trustees meeting when it was approved. These changes have been entered into the computer and are effective this pay period.

Additionally, the Library Trustees are going to review Library bills once approved by the Department Head (Librarian) and Selectmen agreed their bills will be paid based on that approval process.

8. Selectmen signed a letter to the Trustees of Trust Funds for release of funds paid in 2012 for the highway shed construction (from the Highway Building Capital Reserve Fund). The amount of this voucher is \$4,064.05.

9. Copies of the School Budget Report for April 2013 were distributed to members St Germain and Holmes.

10. Abatements have been processed by the Assessors and were reviewed by the Board and voted as follows:

06-044.002 11 Martin Road Recommended denial as value indication range supports the assessment. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and deny the request. The vote was unanimously approved 3-0.

06-056.001 Old Ridge Road Recommended denial as assessment is supported by the purchase price including the Town's ratio. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and deny the request. The vote was unanimously approved 3-0.

06-052 62 Tavern Road Recommended no action based on applicant withdrawal. Selectmen agreed with the withdrawal.

03-157 99 Main Street Recommended abatement of \$8,400 due to corrections to listing information. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001 Frost Lane Recommended abatement of \$9,800 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.009 35 Frost lane Recommended abatement of \$9,500 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.011 25 Frost Lane Recommended abatement of \$10,200 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.008 Frost Lane Recommended abatement of \$10,100 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.001.010 27 Frost Lane Recommended abatement of \$9,200 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.014 Spaulding Road Recommended abatement of \$9,000 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.015 66 Spaulding Road Recommended abatement of \$11,100 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.015.00A Spaulding Road Recommended abatement of \$9,100 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.016 Spaulding Road Recommended abatement of \$11,700 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.017 106 Spaulding Road Recommended abatement of \$9,500 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.018 116 Spaulding Road Recommended abatement of \$9,300 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.026 93 Spaulding Road Recommended abatement of \$10,000 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

03-054.001.033 38 Frost Lane Recommended abatement of \$9,500 based on analysis. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

It is noted that the majority of the vacant lots have been subject to building permits and will have an increased value including the new construction for the 2013 tax year.

03-133 355 Main Street Recommended abatement of \$23,000 based on appraisal indications and listing updates. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

04-047 44 Louise Lane Recommended abatement of \$84,700 based upon correction to building data and lack of heating system. Renovations are underway that will update value for 04/01/2014. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

02-164.002 522 Main Street Recommended abatement of \$24,300 based on access, topography, and listing adjustments. Motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and approve the request. The vote was unanimously approved 3-0.

11. Carlson advised the Board about a letter from DTC Attorneys regarding the Ethel Lyford Revocable Trust as it pertains to the Sleeper Cemetery in Fremont. The Trust has left a bequest of \$30,000 to the Trustees of the Sleeper Cemetery, which is the private cemetery on Martin Road in Fremont, "the income therefrom to be used annually for mowing, car, upkeep and general maintenance of said Sleeper Cemetery, limited, however, to the area occupied by said cemetery as of December 31, 2008. If for any reason the size of said cemetery is enlarged after that date, the use of the income from this legacy shall be limited to the size of said cemetery in existence as of December 31, 2008. In the event the Trustees of Sleeper Cemetery shall for any reason cease to exist as a Board of Trustees, then the principal and accrued income of this legacy shall be transferred to the Trustees of the Trust Funds of the Town of Fremont to be administered in accordance with the foregoing language."

A copy of the letter will be sent to the Sleeper Cemetery contact Albert Peterson. If the Sleeper Cemetery or their Trustees shall ever cease to exist, the funds are then to be turned over to the Trustees of Trust Funds in perpetual care for that Cemetery.

12. A request from the Fremont Universalist Society was approved for use the Old Meetinghouse for the Annual Old Home Day Service on Sunday 18 August 2012 from 9:00 am to 1:00 pm and for preparatory work on Friday 16 August 2013.

13. At the request of Cemetery Trustee Dick Rand, Selectmen discussed expansion of an area at the rear of Village Cemetery for creation of a few more lots. The location was formerly reserved for a road, and is in the northwest corner of the cemetery adjacent to a lot marked "Delphine Copp." Based on Rand's assurance that there is room here, and understanding that further expansion to the rear cannot take place due to it involving filling of wetland, Selectmen approved these lots being created.

14. An Excavation Tax Warrant and certification for PJP Inc on parcel 02-151.002 in the amount of \$163.50 was approved and signed by the Board. It was forwarded to the Tax Collector.

15. Selectmen discussed handling tax hardship requests for the current year. The current practice was reviewed with Selectman Holmes, and the Board decided they would like to proceed using the hardship application form that has been used in recent years.

VIII. NON-PUBLIC SESSION NH RSA 91-A

At 8:25 pm motion was made by Hunter and seconded by Holmes Sr to enter non-public session pursuant to NH RSA 91-A:3 II (e) to discuss a legal matter. The roll call vote was unanimously approved 3-0; St Germain – aye; Holmes Sr – aye; Hunter – aye.

At 8:45 pm motion was made by Hunter to return to public session. St Germain seconded and the roll call vote was unanimously approved 3-0; St Germain – aye; Hunter – aye; Holmes Sr – aye.

Hunter moved to seal the minutes of the non-public session for one year or until the conclusion of the pending legal case. St Germain seconded and the vote was 2-1 with Holmes Sr voting in the negative.

No action was taken.

The next regular Board meeting will be a work session, to be held on Thursday June 13, 2013 at 6:00 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to legally come before the Board, motion was made by St Germain and seconded by Hunter to adjourn the meeting at 8:50 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator